

Minutes  
**Finance Committee**  
September 11, 2012  
**Joint Boards**  
**Approved**

**Call to Order**

Chairman Peter McManus called the meeting to order at 7:30pm. Present were, Members: Rick Rollins, Bruce Walbridge, Ann Deluty and Christopher Sarno

**Correspondence**

- Email from Selectmen's office re: the building projects
- Fire Department conceptual project budget

**Joint Boards with Selectmen, FinCom, Library and Fire**

- Select Board is considering reactivating the Economic Development Commission
- Jim Salvie is hoping to speak to some business leaders and bring the information back to the board
- The school science lab project will be considered at Town Meeting. The MSBA (Massachusetts School Building Assoc.) is taking control. The regional application does not need the select board approval.
- 4 large capital items are coming up at Town Meeting,

**CCBC:**

- The board is now in the process of deciding on one of the three designs
- When fire requested to be considered for the Pompo building we had to switch gears.
- The cost to put Fire in the building needed to be figured.
- Next meeting with the architect is on the 19<sup>th</sup> of September.
- If adding Fire is too costly we will go back to just a community center.
- The price and cost is being calculated.

**Deliverables**

- Warrant closes on the 17<sup>th</sup> of September
- Nature of use, mixed use and or others
- Benchmark figure cost
- Design development cost
- Total project Cost
- Uses of the facility
- Reasonable options
- Cost out each idea for project cost, development management, building operational cost
- Line item will be added to the budget for a Facilities manager along with the utilities cost

**FIRE:**

- Multiple options: Renovate current building, Add to current building or build new.
- Significant requirements to fix the building. The cost is prohibitive.
- Fire Department prefers the current lot over the Pompo lot.
- Currently centrally located
- Will need to confirm seismic code

**Current Station**

- Space deficiencies
- Appartuses do not fit in the building
- Equipment is stored in outside storage bins that are deteriorating
- No ventilation system

**Options**

- Fix current building \$800k
- Full renovation with seismic \$3.6mil
- Renovate and add \$6.4mil
- New Building with a basement \$7mil

**Issues**

- Fire Operations have changed
- More training
- Hazmat
- More emergency/medical calls
- Current Fire building is 650 years old
- Entire building has to be set at class 4 seismic standards
- Have considered separating Fire and Medical.
- There is no advantage to outsourcing
- Building ventilation repairs are on hold until a decision is made about the building.

**LIBRARY:****Options**

- Keep the building the way it is, restore, water tight repairs \$2mil  
(no significant changes)
- New structure \$4mil. New furniture \$200-\$230k  
Will use existing funds and fundraising  
\$465k possible CPC funds

**Comparisons**

- Existing building 8k sq ft
- New Building 9k-10k sq ft
- Boxboro 12k sq ft
- Bolton 16k sq ft

Public forums are Sept 27<sup>th</sup> and Oct 18<sup>th</sup> for all four projects preparation for Town Meeting

There will be a presentation of all projects before voting.

**Adjournment**

A motion to adjourn was made by Ann Deluty at 9:37pm. Peter McManus seconded the motion. The motion carried unanimously (McManus, Rollins, Walbridge, Deluty and Sarno)

**Respectfully,**

Elizabeth A. Tobey,  
Administrative Assistant